

Description Of The *MTS*TM Library

1. **What Is It?**

The *MTS* Library is collection of 1,500 training modules in printed and/or electronic format.

2. **What Is It For?**

MTS Library modules are primarily used for training.

3. **What Does It Do?**

The Library modules contain principles and practices of good or best practices in industry.

4. **What Does It Consist Of?**

MTS modules are available in the following categories:

- ▶ Plant equipment and process operating and task modules.
- ▶ Plant equipment maintenance modules
- ▶ *MTS* course texts.
- ▶ Papers and articles on training, management and other industrial and business subjects.
- ▶ Descriptive Literature (Fact Sheets)

5. **How Does It Work?**

When *MTS* designs training programs for a customer, the basic, or core, training (and some of the specific training) uses Library Modules.

For customers who use the *MTS System* and have certified *MTS* instructors, the modules can be made available on a per copy (printed) basis or on an electronic (license per title) basis.

Papers, articles and fact sheets are available upon request.

For additional details on the *MTS* Library see the summary menu on the right or ask for the *MTS* Catalogue (www.mtsworld.com)

Menu (Index) of *MTS*TM Library Modules

▶ **Operations** (Equipment & Language Modules from the EQUALTM series)

- ▶ Process Operation Modules (PO)
- ▶ Machinery Operation (MO)
- ▶ Control Operation (CO)
- ▶ Mobile Equipment Operation (TO)
- ▶ Task Modules (WO)

▶ **Maintenance**

- ▶ Analyzer Maintenance (AM)
- ▶ Mechanical (MM)
- ▶ Piping & Vessels (PM)
- ▶ Electrical (EM)
- ▶ Instrument (IM)
- ▶ Mobile Equipment Maintenance (TM)
- ▶ Civil (CM)
- ▶ General (GM)

▶ **Course Texts**

- ▶ Train the Writers (Operations)
- ▶ Train the Writers (Maintenance)
- ▶ Train the Writers (Administrative Processes)
- ▶ Training Industrial Instructors
- ▶ Managing Industrial Learning
- ▶ Learning-How-To-Learn
- ▶ At-The-Job Learning
- ▶ What Is A Supervisor/Leader?
- ▶ Statistical Process Control Series
- ▶ Troubleshooting Principles & Practices

▶ **Papers & Articles** (See *MTS* Catalog for details)

- ▶ Trade and Business Publications' Articles
- ▶ *MTS* Papers

▶ **Fact Sheets** (See *MTS* Catalog for details)

- ▶ About *MTS*: The Company & The System
- ▶ Design & Planning phase of the *MTS System*
- ▶ Documentation phase of the *MTS System*
- ▶ Transfer (Training) phase of the *MTS System*
- ▶ Apply & Measure phase of the *MTS System*